

# FINANCIAL OFFER

## Call for tenders: ENISA F-OSA-25-T02 (ENISA/2025/OP/0001) Implementation of Single Reporting Platform

Tenderers are required to use the following template for drafting their financial offer. Prices shall be quoted in Euro, WITHOUT duties, taxes & other charges (e.g. VAT). You MUST provide a price/rate in each box/cell marked/highlighted in **blue** - failure to do so will result in your offer being declared as invalid. All other fields are locked & cannot be modified. Profiles should be available at the Mid-level (relevant education, at least 3 years of professional job experience in the specific profile, and project management or team lead skills) or Senior level (relevant education, at least 5 years of professional job experience in the specific profile, and project management or team lead skills). The expected contribution to service delivery throughout the entire project is 60% from Mid-level profiles and 40% from Senior-level profiles. Therefore, the total costs per profile will be determined in accordance with these parameters. The final price of the financial offer will be evaluated based on the expected fraction of total service delivery planned for each individual profile.

**ATTENTION: For the determination of the Overall Financial Offer Price, both the amounts derived from Intra Muros and Extra Muros rates shall be taken into account. In calculating the total price for price point determination, a weighted approach of 70% for extra muros and 30% for intra muros is applied. Concerning the intra muros, the services will be delivered at the ENISA Offices locations, Athens 70% and Brussels 30%. Intra Muros Rates shall be considered inclusive of subsistence expenses, including, but not limited to meals, local transportation (such as transport to and from the airport or station within the place of performance), accommodation, sundry expenses and insurance. Return Trip expenses must not be included in the Intra Muros Rates as specified in Section 2.1.7 of the Technical Specification Document (Tender specifications – part 2)**

**WARNING! If any cell regarding the UNIT PRICE is left EMPTY or filled-in with a ZERO price, your tender will be REJECTED.**

Expert Profile	Level of Experts	Unit*	Unit price per profile in EUR			Minimum number of experts required	% of person-days volume required over the 4-year FWC duration	% of person-days used between Mid-Level and Senior Expert	TOTAL weighed cost per profile		
			Extra Muros (Contractor's Premises)	Intra Muros (Athens)	Intra Muros (Brussels)				Extra Muros (Contractor's Premises)	Intra Muros (Athens)	Intra Muros (Brussels)
a	b	c	d	e	f	g	h	i	j=d*h*i*70%	k=e*h*i*70%*30%	l=f*h*i*30%*30%
Project manager	Senior	EUR / Person-day				1	4%	100%	-	-	-
Solution architect	Mid-level	EUR / Person-day				2	8%	60%	-	-	-
	Senior	EUR / Person-day						40%	-	-	-
Network or infrastructure architect	Mid-level	EUR / Person-day				2	8%	60%	-	-	-
	Senior	EUR / Person-day						40%	-	-	-
Software architect	Mid-level	EUR / Person-day				2	8%	60%	-	-	-
	Senior	EUR / Person-day						40%	-	-	-
Business analyst	Mid-level	EUR / Person-day				2	8%	60%	-	-	-
	Senior	EUR / Person-day						40%	-	-	-
Software developer	Mid-level	EUR / Person-day				10	40%	60%	-	-	-
	Senior	EUR / Person-day						40%	-	-	-
Software tester	Mid-level	EUR / Person-day				2	8%	60%	-	-	-
	Senior	EUR / Person-day						40%	-	-	-
Security architect	Mid-level	EUR / Person-day				2	8%	60%	-	-	-
	Senior	EUR / Person-day						40%	-	-	-
System administrator	Mid-level	EUR / Person-day				2	8%	60%	-	-	-
	Senior	EUR / Person-day						40%	-	-	-
TOTAL						25	100%	n/a	0	0	0

\* Please note that for both the intra and extra muros, we require DAILY rates and one day is equivalent to 8 hours.

OVERALL FINANCAL OFFER PRICE (j+k+l)*1000 person days	€ -
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PLEASE UPLOAD YOUR COMPLETED FINANCIAL OFFER IN ITS ORIGINAL EXCEL FILE FORMAT. You should also **print this page, sign it, and upload it as a PDF version**. Scenarios will be used for evaluation purposes for awarding the framework contract. Estimated units are not binding and may vary during contract implementation. All fixed Expert rates are binding and are intended as all inclusive and excluding VAT and other taxes.

Company Name:		*** WARNING *** One or more prices are left BLANK or are ZERO. Your tender will be REJECTED if not corrected.
Authorized Representative:		
Date:		
Signature:		