



RECORD NO: 81

SHORT - TERM STAFF MOBILITY: PROJECT ASSIGNMENT AT ESMA

Record 81 of processing operation “Short - Term Staff Mobility: Project assignment at ESMA”

Date of last update	04/04/25
Name and contact details of controller	ENISA, CSS, recruitment [at] enisa.europa.eu
Name and contact details of DPO	dataprotection [at] enisa.europa.eu
Name and contact details of Joint Controller	N/A
Name and contact details of processor	N/A
Purpose of the processing	The purpose of this processing operation is to facilitate collection of expressions of interest and identification of eligible ENISA staff members who wish to be considered by ESMA for a short-term staff mobility for a fixed period of time. This assignment aims at the career development/training of ENISA staff members through mobility. The objective of the staff mobility is to work on projects of common interest (short-term, pre-defined, with a specific outcome) between participating ENISA and ESMA to reinforce knowledge.
Description of data subjects	Interested ENISA staff members.
Description of data categories	<ul style="list-style-type: none">• Personal information such as: First and Last name, email, Phone/mobile phone, Current position, Unit, confirmations on having passed the probationary period and having acquired line manager approval;• Europass CV;• Motivation, including experience and skills, for expressing an interest;• Details on availability for the mobility such as: Starting date, number of weeks available to take part in the mobility project and modality of work.
Time limits (for the erasure of data)	For non-selected staff members who express their interest, data will be retained for statistical purposes (the number of applications, candidates' grades and their respective unit). For selected staff, his/her name will be retained until the next appraisal is closed.
Data recipients	The recipients of your data will be designated ENISA staff from HR and ENISA ED. Designated ESMA staff members will receive from ENISA the list and expressions of interest of eligible ENISA staff members, perform an assessment, plan remote calls with ENISA staff members and notify them afterwards and ENISA HR on the final outcome and selection. The data may also be available to EU bodies charged



with monitoring or inspection tasks in application of EU law (e.g., internal audits, European Anti-fraud Office – OLAF).	
Transfers to third countries	No transfers outside EU/EEA are foreseen.
Security measures - General description	General security policy and technical/organisational measures for ENISA's internal IT systems and ENISA's website.
Privacy statement	Available on ENISA's intranet and the announcement of the call for expression of interest.

